

MINUTES
MISSISSIPPI COMMUNITY COLLEGE BOARD
Friday, August 17, 2012

The regular meeting of the Mississippi Community College Board (MCCB) was held at 9:05 a.m. on Friday, August 17, 2012, in Room 507 of the Education and Research Center, 3825 Ridgewood Road, Jackson, MS 39211.

Members present: Mrs. Patricia Dickens, Chair; Mr. Bobby Steinriede; Mr. Bruce Martin; Mr. Lee Bush; Mr. Duncan McKenzie; Mrs. Cheryl Thurmond; Mr. John Pigott; Mr. Tom Gresham; and Mr. Chip Crane. *Member not present: Mr. Bubba Hudspeth.*

MCCB Staff in attendance: Dr. Eric Clark, Mrs. Deborah Gilbert, Dr. Debra West, Dr. Shawn Mackey, Dr. Joan Haynes, Mr. Ray Smith, Dr. Christian Pruett, Mrs. Cynthia Jiles, Mr. Kell Smith, Mr. Raul Fletes, and Ms. Kim Verneuille.

Guests in attendance: Mr. Chuck Rubisoff, Office of the Attorney General; Mr. Milton Anderson, Virginia College; Ms. Kimberly Nichols, Virginia College; and Mr. William Brancamp, Virginia College.

CALL TO ORDER

Chairman Patricia Dickens called the meeting to order at 9:05 a.m. and read the meeting notice for the September 21, 2012, MCCB Board Meeting.

MEETING NOTICE

The regular monthly meeting of the Mississippi Community College Board will be held at 9:00 a.m., Friday, September 21, 2012, in Room 507 of the Education and Research Center, 3825 Ridgewood Road, Jackson, MS 39211. This meeting may be conducted as a teleconference meeting.

PRELIMINARIES

Chairman Dickens welcomed all board members and visitors and asked Mr. John Pigott to provide the invocation.

Approval of July 13, 2012 Meeting Minutes

In a motion made by Mr. Chip Crane and seconded by Mr. Bobby Steinriede, the MCCB Board **voted unanimously** to approve the minutes of the July 13, 2012 MCCB board meeting.

Approval of Agenda

In a motion made by Mr. Tom Gresham and seconded by Mr. Bobby Steinriede, the MCCB Board **voted unanimously** to approve the proposed agenda.

REPORTS/ACTIONS

Executive Director's Report

Dr. Clark began his report by welcoming all board members and guests.

Dr. Clark reported that Dr. Debra West will lead the hiring committee for the Director of Resource Development with plans to begin interviews the second week of September.

Dr. Clark reported to the Board that Mr. Bruce Martin and he have discussed the use of funds generated from EdNet leases as a possibility to present to the Legislature as "seed" money for the MCCB Headquarters Building.

Dr. Clark reported to the Board that he has approved an increase, in the amount of \$2,500.00, to Mr. Chuck Rubisoff's contract to cover expenses related to continuing education with an emphasis in higher education.

Dr. Clark reported that the Commission for Proprietary School and Registration has a vacant position and asked the MCCB Board for recommendations.

Dr. Clark reported to the Board that MCCB has purchased radio network advertisements to air fifteen weeks during the high school football games.

Mr. Kell Smith played the audio advertisement.

Dr. Clark continued his report as follows:

Dr. Clark reported that he has extended invitations to the Governor, Lieutenant Governor, and Speaker of the House to attend our monthly board meetings.

Dr. Clark reported that New Board Member Orientation will be held after the conclusion of the board meeting.

Dr. Clark reported that on August 20, Chairman Dickens, Dr. Ronnie Nettles, and he will meet with the Adams County Board of Supervisors.

Dr. Clark invited the Board Members to attend the MCCB Legislative Budget Hearing on September 20 at 10:30 a.m.

Dr. Clark concluded his report.

Career and Technical Education Report

Dr. Shawn Mackey greeted the Board and presented **Exhibit A**, a request to approve the 2012 Career and Technical Education Articulation Agreement and post to APA.

In a motion made by Mrs. Lee Bush and seconded by Mr. Tom Gresham, the MCCB Board **voted unanimously** to approve the 2012 Career and Technical Education Articulation Agreement and post to APA.

Dr. Mackey presented **Exhibit B**, a request to approve the Full Accreditation of PN for Virginia College.

In a motion made by Mrs. Bobby Steinriede and seconded by Mr. Chip Crane, the MCCB Board **voted unanimously** to approve the Full Accreditation of PN for Virginia College.

Grants and Related Activities Report

Dr. Mackey presented **Exhibit C**, the Career Readiness Certificate chart. This is for information only and does not require board approval.

Workforce Report

Exhibit D1 is the standard Workforce Budget Report. **Exhibit D2** is the WET Fund Revenue Report. This is for information only and does not require board approval.

Dr. Mackey concluded his report.

Technology Report

Mr. Ray Smith reported that the IT division is in the process of installing new desk-tops for MCCB staff. In addition, a SharePoint program is being developed to reduce paper processes to save time and increase productivity.

Mr. Smith concluded his report.

eLearning and Instructional Technology Report

Dr. Christian Pruett reported that the eLearning division is working from needs assessment interviews and surveys to revamp eLearning professional development. The process has generated good feedback with more than 300 responses.

In September, the eLearning boot camp will meet to write strategic goals from a statewide perspective to encompass the next five years.

Dr. Pruett reported that eLearning RFP is under review in the quality assistance process at ITS.

Dr. Pruett concluded his report.

Research and Planning Report

Mr. Raul Fletes presented Exhibit E, a table of the Fall 2011 audited enrollment numbers. This is for informational purposes only and does not require approval.

Chairman Dickens recessed the meeting at 10:00 a.m. and reconvened the meeting at 10:15 a.m.

Deputy Executive Director Report, Programs and Accountability

Dr. West presented **Exhibit F**, a request to approve withdrawal of Board Policy 9.5 that was voted on at the July meeting and approve the new version of Board Policy 9.5 for submission for public comment under the state Administrative Procedures Act.

In a motion made by Mr. Tom Gresham and seconded by Mr. Bruce Martin, the MCCB Board **voted unanimously** to withdraw Board Policy 9.5 that was voted on at the July meeting and approve the new version of Board Policy 9.5 for submission for public comment under the state Administrative Procedures Act.

Deputy Executive Director Report, Finance and Administration

Mrs. Deborah Gilbert presented the Finance report, as follows:

Attachment 1 is the approval request for the Education Enhancement Fund Disbursements out of Fund 4080 in the amount of \$3,266,228.00 and Fund 4110 in the amount of \$82,112.00, totaling \$3,348,340.00 effective August 31, 2012. This will require approval.

In a motion made by Mr. Chip Crane and seconded by Mr. Bobby Steinriede, the MCCB Board **voted unanimously** to approve the request for the Education Enhancement Fund Disbursements out of Fund 4080 in the amount of \$3,266,228.00 and Fund 4110 in the amount of \$82,112.00,

totaling \$3,348,340.00 effective August 31, 2012.

Attachment 2 is the Financial Statement from:

A: General Fund 2291 and Special Funds as of July 31, 2012 – (FY 2012) Lapse Period and

B: General Fund 2291 and Special Funds as of July 31, 2012 - (FY 2013). This is for informational purposes only and does not require approval.

Attachment 3 is a purchasing approval for:

A: Desire2Learn, Inc. – This is a contract extension for one (1) year to align all MCCB's to Learning Management Systems to end at the same time. Period of performance will be effective on the date signed and will continue until the close of business on June 30, 2013. Total price (setup, annual fees, and licensing) is \$211,747.85 and will be paid from MSVCC funds.

B: Blackboard Student Services (formerly Presidium) – This is a renewal of the 24x7 Help Desk or technical support. Approval is requested to extend the CP-1 for a one year renewal to end on June 30, 2013. The total price of this one-year extension will be \$325,000.00. Funding will be jointly from general support and students fees.

In a motion made by Mr. Bruce Martin and seconded by Mr. Lee Bush, the MCCB Board **voted unanimously** to approve the purchasing requests for:

A: Desire2Learn, Inc. – This is a contract extension for one (1) year to align all MCCB's to Learning Management Systems to end at the same time. Period of performance will be effective on the date signed and will continue until the close of business on June 30, 2013. Total price (setup, annual fees, and licensing) is \$211,747.85 and will be paid from MSVCC funds.

B: Blackboard Student Services (formerly Presidium) – This is a renewal of the 24x7 Help Desk or technical support. Approval is requested to extend the CP-1 for a one year renewal to end on June 30, 2013. The total price of this one-year extension will be \$325,000.00. Funding will be jointly from general support and students fees.

Attachment 4 is the Budget Requests for FY 2014. This is for informational purposes only and does not require approval.

Mrs. Gilbert concluded her report.

Travel Authorizations

Chairman Dickens asked for requests to authorize travel reimbursements for events other than regularly scheduled Board Meetings.

There were no additional travel requests for approval.

OTHER BUSINESS

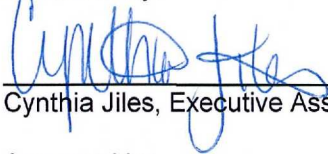
Dr. Mackey reported that he is preparing to send out email notifications to request nominations for the "George F. Walker" Workforce Training award.

ADJOURNMENT

In the absence of any further business, the meeting was adjourned at 10:33 a.m.

MCCB Board Meeting Minutes
Friday, August 17, 2012

Recorded by:


Cynthia Jiles, Executive Assistant

Approved by:


Mrs. Patricia Dickens, Chairman


Dr. Eric Clark, Executive Director

Exhibits:

Dr. Clark's Report
2012 CTE Articulation Agreement
PN Accreditation _ Virginia College
Grants/CRC Report
Workforce
Academic Affairs
Research and Planning
Programming & Accountability
Technology
eLearning & Instructional Technology
Dr. West
Finance Report
Dr. Clark's Handouts & News Articles

No Exhibit
Exhibit A
Exhibit B
Exhibit C
Exhibits D1 and D2
No Exhibit
Exhibit E
Exhibit F
No Exhibit
No Exhibit
No Exhibit
Separate Agenda